



DIVISION MEMORANDUM
No. 13 s. 2013

JAN 07 2013

**CLARIFICATION ON THE IMPLEMENTING GUIDELINES
OF DEPED ORDERS NO.12 AND 37 S. 2012**

To: OIC, Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/ OICs/Caretakers

1. The field is hereby informed that DepEd Regional Office VII will conduct a meeting regarding the implementation of DepEd Orders No. 12 and 37, s. 2012 on January 10-11, 2013 at Ecotech Center, Lahug, Cebu City.
2. Participants to this meeting are the District Supervisors/OICs/Caretakers of the different District Offices of Region VII. The schedule of Cebu Province Division is January 10, 2013, from 8:00 A.M. to 5:00 P.M.
2. The objectives of this meeting are as follows: to clarify issues and concerns on the implementation and to strengthen and expedite the fast processing of the request for authority to fill up of the newly created and vacant teaching and non-teaching position items.
3. Transportation and travel expenses of the participants in attending this meeting shall be charged against division/school funds subject to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as "Authority to Travel" of participants from Cebu Province Division.
5. Immediate dissemination of this Memorandum is directed.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

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